

## **I'd Rather Stay Documentary Video Screening: Audio Visual Set-up**

Please meet the following technical equipment needs in order to guarantee a successful presentation. All equipment should be set-up, tested and ready at least 60 minutes in advance of the presentation. Audience members or guests should not be allowed into the room until the production team meets all the technical needs and the presenters are ready.

### **VIDEO – OPTION 1 OR 2 TO BE CONFIRMED IN ADVANCE**

#### **OPTION 1 – PROJECTOR & SCREEN - Preferred for better resolution**

- 1 x **Projector**
- 1 x **Projection Screen**
- 1 x **VGA Video Cable** - 25 feet long - To connect projector to the presenter's laptop. Please ensure there is enough length so presenter does not need to place laptop or stand right next to the projector.
- 2 x **Extension / AC Power Cords** to power projector and the laptop
- 1 x **Plinth / Small Table** for projector (ideally at height of the bottom of the projection screen)

Please notify the presenter if they must provide their own Laptop. They will bring a USB key.

#### **OPTION 2 – DVD PLAYER & TELEVISION SCREEN**

- 1 x **DVD Player**
- 1 x **Large Television Screen**
- 2 x **Extension / AC Power Cords** to power DVD and Television

The presenter will arrive with the DVD. Although, we do suggest testing the DVD in the DVD player 1-3 days in advance of the screening.

### **AUDIO**

- 1 x **PA / Speaker System** that will amplify the audio from the video
- 1 x **1/8" mini audio stereo jack** that will plug from the presenter's computer headphone jack into your PA / speaker system
- Appropriate **Audio Adaptors** to plug Audio cable into your PA / Speaker System
- 1 x **Extension / AC Power Cords** to power PA / Speaker System
- 1 x **Small Table** to place Laptop and papers upon
- 1 x **Lavalier or Regular Microphone** on stand (needed only in larger room settings)

If you have any questions please contact [info@shapethepath.ca](mailto:info@shapethepath.ca)